

38th Elkhart Jazz Festival Volunteer Application and Liability Waiver

June 18 – June 21, 2026



LIVE MUSIC | GREAT FRIENDS | VIBRANT DOWNTOWN

If you are interested in becoming a 2026 Elkhart Jazz Festival volunteer, please fill out this application and submit by June 11, 2026, via email to therese.geise@thelerner.com or drop off or mail to: Therese Geise at the Lerner, 410 S. Main Street, Elkhart, IN 46516. This application serves as your registration and must be received to attend orientation. All participants must attend the orientation to participate (including past festival years). Orientation shall take place at the Lerner Theatre on Thursday, June 11, 2026, at 5:30 pm.

Please Print Clearly

FIRST NAME _____ LAST NAME _____ T-SHIRT SIZE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

MOBILE NUMBER _____ HOME PHONE _____

EMAIL ADDRESS _____
(PREFERRED FOR COMMUNICATION PURPOSES)

EMERGENCY CONTACT _____ EMERGENCY PHONE _____

VOLUNTEER OPPORTUNITIES (check areas of interest; assignments NOT guaranteed)

- ☐ **Venue Ambassador** – Ambassadors manage all venue volunteer activities and communicate to the Volunteer Chair when volunteers have been posted during shift changes, radio and counter assignment and venue needs.
- ☐ **Venue Greeter** – Greet festival attendees, confirm access with correct festival pass, and use a counter to keep track of the number of festival attendees enter the venue. Crowd capacity must be ensured NOT exceed venue limitations.
- ☐ **Volunteer Hospitality Host(ess)** – The host/hostess will check in all volunteers 30 minutes before their shift time begins, provide them with a Jazz Festival T Shirt, remind them of their shift responsibilities, and tally their sheets.
- ☐ **Artist Hospitality** – Greet Jazz Festival artists and ensure only artists, caterers and authorized festival personnel have access to the space.
- ☐ **Artist Merchandise** – Assist with merchandise sales. May assist with stocking inventory and customer purchases.
- ☐ **Courtesy Cart Driver** – Will drive a golf cart and offer rides to EJF attendees to different venues. Valid License and Proof of Insurance required.
- ☐ **Rear Door (Premier Arts Entrance) Security Greeter** – Will determine musician entrance, assist in opening doors and directing them to Hospitality Room, Dressing Rooms, Back Stage, etc. This door must never be unattended and or propped open.

Jazz Festival Volunteer Venues Include: Merchandise Trailer outside of The Lerner Theatre, Crystall Ballroom, Elkhart Public Library Atrium, Central Park Stage, Jazz Lounge on Main Street and South Main Street Stage.

Please note any restrictions, limitations, or other important information about yourself:

Assignments are subject to qualifications and subject to change.



VOLUNTEER NAME:

(Please print clearly)

Please check your availability below. All volunteers may select their availability for Jazz Festival shifts.

Thursday, June 18, 2026

Friday, June 19, 2026

Saturday, June 20, 2026

Sunday, June 21, 2026

☐ Morning
☐ Afternoon
☐ Evening

☐ Morning
☐ Afternoon
☐ Evening
☐ Late Evening

☐ Morning
☐ Afternoon
☐ Evening
☐ Late Evening

☐ Morning
☐ Afternoon

EXACT TIMES OF SHIFTS WILL BE LATER DETERMINED AFTER
THE JAZZ FESTIVAL SCHEDULE HAS BEEN ISSUED.

VOLUNTEERS WILL BE NOTIFIED VIA EMAIL OF THE EXACT HOURS OF SHIFTS.

NOTE: Active Lerner Volunteers, for the Headliner shows to be held in the Theatre, you will be receiving the regular "REQUEST. LERNER VOLUNTEERS" email I send you for you to click on the sign-up link. Headliner shows will require the Lerner Volunteer black and white volunteer attire.

Thank you,

Therese Geise

Lerner Volunteer Coordinator, Elkhart Jazz Festival Volunteer Chair

LIABILITY WAIVER: I will not hold Elkhart Festivals Inc. (EFI) responsible for, and hereby release EFI from, all claims for damage that I may now and hereafter have that arise out of, or are in any way related to, my participation in this event, including, without limitation, any claims and damages that arise from negligent or intentional acts or failures to act of EFI, its officers, directors, employees, agents and assigns.

I EXECUTE THIS RELEASE AND WAIVER AS MY FREE AND VOLUNTARY ACT AND INTEND IT TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

Signed: _____

Dated: _____

Please Print Name